

CourseLeaf CAT Account Request Form

Department Form

- Each Department must fill out a separate form designating each role for that program.
- All Departmental forms must be submitted to the Dean Approver for record keeping, approval and signature.
- Submit this completed form electronically to catalog@tamu.edu and mail the original to Curricular Services at MS 0100.
- Contact Curricular Services at 979.845.8201 or catalog@tamu.edu if you have questions.

College: _____ Department or Program: _____

Undergraduate Catalog

Graduate and Professional Catalog

Are you replacing a contact from last season? If so, list the name below in the correct category, mark through it and add the new information beside it; i.e., ~~John Smith~~ Joe Smith, ~~johnsmith@tamu.edu~~ joesmith@tamu.edu.

Author/Page Owner:

First/Last Name: _____ NetID: _____
Email: _____ Phone: _____

Department Head Approver:

First/Last Name: _____ NetID: _____
Email: _____ Phone: _____

Delegate (if applicable):

First/Last Name: _____ NetID: _____
Email: _____ Phone: _____

Assistant (if applicable): Approval Authority FYI Only

First/Last Name: _____ NetID: _____
Email: _____ Phone: _____

Each College Dean will identify the individual(s) in the role below.

College Approval Printed Name: _____ Title: _____
(Dean or designee)

College Approval Signature: _____ Date: _____
(Dean or designee)