



EVP2014-05-9822

THE FACULTY SENATE

April 29, 2014

MEMORANDUM

TO: Dr. Mark A. Hussey, Interim President
FROM: Walter Daugherty, Speaker [Signature]
SUBJECT: Graduate Council (FS.31.277)

At its regular meeting on April 14, 2014 the Faculty Senate approved the following items from the Graduate Council. The Faculty Senate submits for your approval. Attached is a copy of the material sent to our Senators.

Graduate Council - February 6, 2014

Curriculum Change Request
Graduate Certificate in Applied Behavior Analysis

FACULTY SENATE AGENDA ITEM REVIEW

This item has been reviewed by the Office of the Provost (OP). Below are recommended action(s): RE: FS.31.277

Attachment

cc: Karan Watson
Pamela Matthews
Michael Benedik
Sandra Williams
Douglas Palmer

Table with 2 columns: Presidential Action and OP Recommended Action. Includes checkboxes for Recommend Approval, Review Only, Hold for Further Review, Hold Released, System Review/Submission, BOR Approval, THECB Approval/Notification, and SACSCOC Approval/Notification.

Approved: [Signature] Reviewed:

Mark A. Hussey

5/29/14

Mark A. Hussey

Date

Curriculum Changes

Texas A&M University
Request for a Change in Curriculum

RECEIVED

JAN 28 2014

GRADUATE STUDIES

1. Request change for: Degree Program Minor Certificate
2. Request submitted by (Department or Program Name): Educational Psychology
3. Program Designation and Name
(e.g., B.A. in History, Minor in History, Certificate in European Union): Graduate Certificate in Applied Behavior Analysis
4. Brief description of change: SPED 602: Ethics and Professional Conduct in Special Education and Applied Behavioral Analysis will become a required course in order to be awarded this certificate. This will increase the certificate from 15 credit hours to 18 credit hours.

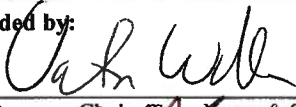
5. Rationale for change: the Behavior Analyst Certification Board has increased its requirements to include an Ethics course for all students planning to get Behavior Analyst Certification as of the first examination given in 2015. As such, as students wishing to complete this certification will need the additional course on Ethics and Professional Conduct in order to sit for the national examination

Use the checkboxes below to make sure that all information is included.

6. a. Proposed curriculum attached. Yes No
- b. Current catalog curriculum with handwritten edits attached. Yes No
- c. Current Howdy degree evaluation with handwritten edits attached. Yes No
- Please make sure the attached proposed curriculum, catalog and Howdy degree evaluation match.*
7. a. Will degree program hours change (increase/decrease) due to the proposed curriculum changes? Yes No
- b. If yes, degree program hours will change from: 15 to: 18
- c. If yes, is the Texas Higher Education Coordinating Board form attached? Yes No
<http://www.theccb.state.tx.us/index.cfm?objectid=A0F9F7FA-9A92-4F11-2756AD3BBFF01D60>
8. If proposed changes affect other unit(s), are letters of support attached? Yes No

IMPORTANT NOTE: Curriculum changes submitted through the approval process and **fully approved** by February (December-UCC/GC, January-Faculty Senate, February-President) will be effective in the next academic year. Changes requiring approval beyond the University should complete the internal approval process early in the fall semester whenever possible in order to ensure timely implementation.

Approval recommended by:

Victor Willson, Ph.D.  Dec 11/13
Department Head or Program Chair (Type Name & Sign) Date

George Cunningham, Ph.D.  02/10/14
Chair, College Review Committee Date

George Cunningham, Ph.D.  02/10/14
Dean of College Date

Mark Zoran, Ph.D.  3/20/14
Chair, GC or UCC Date

Texas Higher Education Coordinating Board Request to Change Semester Credit Hours

Directions: An institution shall use this form to request a change in the number of semester credit hours (SCH) required for a degree program already on the institution's program inventory in accordance with Coordinating Board Rules, Chapter 5, Subchapter C, Section 5.55 – Revisions to Approved Programs.

Options:

- 1) Revisions that **reduce** the number of SCH require notification of change and affirmation that the reduction does not fall below the minimum requirements of the Southern Association of Colleges and Schools Commission on Colleges, program accreditors, and licensing bodies, if applicable.
- 2) Revisions that **increase** the number of SCH require detailed written documentation describing the compelling academic reason for the increase in the number of required hours.

NOTE: No request or notification is needed if revisions to the degree program curriculum do not result in a change in SCH.

Options 1 and 2 require the signature of the Provost or Chief Academic Officer.

Please submit *Request to Change Semester Credit Hour* via the Online Submission Portal:

<https://www1.thecb.state.tx.us/apps/proposals/>

Information: Contact the Division of Workforce, Academic Affairs and Research at 512/427-6200.

Administrative Information

1. Institution: Texas A&M University
2. Program Name – *Graduate Certificate in Applied Behavior Analysis*
3. Program CIP Code: 13.1013.00 04
4. Contact Person: *Provide contact information for the person who can answer specific questions about the program.*

Name: Dr. Jennifer Ganz
Title: Associate Professor
E-mail: jeniganz@tamu.edu
Phone: 979-862-2823

Notification/Request for Change in Semester Credit Hours (SCH):

Current SCH: 15

Proposed SCH: 18

Implementation Date: January 1, 2014

Complete Option 1 or 2 as appropriate

Option 1: Reduction in Semester Credit Hours

Is the change in the number of SCH compatible with the requirements of accreditation for the program?

a. Southern Association of Colleges and Schools Commission on Colleges

YES NO

b. Program Accrerator(s)

YES NO NA

Name of Program Accrerator: _____

c. Licensing Body(ies)

YES NO NA

Name of Licensing Body(ies): _____

Option 2: Increase in Semester Credit Hours

Provide detailed documentation, such as changes in accrediting agency or licensing body requirements, workforce needs, or academic professional standards and needs, describing a compelling reason for the change in the number of SCH:

The Behavior Analyst Certification Board has increased its requirements to include an Ethics course for all students planning to get Behavior Analyst Certification as of the first examination given in 2015. As such, as students wishing to complete this certification will need the additional course on Ethics and Professional Conduct in order to sit for the national examination

Signature of Compliance

I hereby certify that all of the above changes have been approved in accordance with the procedures outlined in Coordinating Board Rules, Chapter 5, Subchapter C, Section 5.55.

_____	_____
Provost/Chief Academic Officer	Date

**Special Education Online Master's Degree
Recommended Program of Study**

Semester	Courses
Fall 1	SEFB 618: Applied Behavior Management** SPED 630: Reading
Spring 1	SPED 609: Autism** SPED 617: Adolescent Literacy
Summer 1	SPED 642: Program Development for Students with Behavior Problems** SPED 628: Consultation in Special Education SPED 610: Special Education and the Family SPED 601: Assessment in School Settings
Fall 2	SPED 699: Advanced Applied Behavior Analysis** SPED 632: Transition from School to Work
Spring 2	EPSY 630: Single Case Research** SPED 620: Bilingual Special Education
Summer 2	SPED 602: Ethics and Professional Conduct in Special Education and Applied Behavior Analysis**

Program of Study Notes:

- Each course is 3 credits. The entire Master's degree is 36 credits and it can be completed in five semesters.
- Courses identified with a double asterisk (**) are associated with the BCBA option. Students participating in the BCBA option only (not the entire Master's degree) would take these five courses.
- SPED 602 is NOT a requirement to complete the Master's in Special Education. This course is a requirement ONLY for those students who will be seeking national BCBA certification through the BACB.

**Special Education Online Master's Degree
Recommended Program of Study
OLD VERSION**

Semester	Courses
Fall 1	SEFB 618: Applied Behavior Management** SPED 630: Reading
Spring 1	SPED 609: Autism** SPED 617: Adolescent Literacy
Summer 1	SPED 642: Program Development for Students with Behavior Problems** SPED 628: Consultation in Special Education SPED 610: Special Education and the Family SPED 601: Assessment in School Settings
Fall 2	SPED 699: Advanced Applied Behavior Analysis** SPED 632: Transition from School to Work
Spring 2	EPSY 630: Single Case Research** SPED 620: Bilingual Special Education

Program of Study Notes:

- Each course is 3 credits. The entire Master's degree is 36 credits and it can be completed in five semesters.
- Course syllabi are online for advance understanding of meeting time expectations. Courses during Fall and Spring semesters will be offered from 4:30-7:30. Although all courses will be delivered fully via distance many courses will expect students to be online participating in course activities during the 4:30-7:30 time slot *for at least some class sessions. Summer course times will not be evening time slots but course offering days and times should also be held open for occasional synchronous meetings.*
- Courses identified with a double asterisk (**) are associated with the BCBA option. Students participating in the BCBA option only (not the entire Master's degree) would take these five courses.
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