



THE FACULTY SENATE

September 16, 1997

15.20

Dr. Ray M. Bowen
President
Texas A&M University

OFFICE OF THE PRESIDENT
SEP 19 1997

Dear President Bowen:

At its regular meeting held September 8, 1997 the Faculty Senate approved the Curriculum Committee's recommended Rule for Special Topics Courses. Below is the policy as approved by the Senate:

Rule for Special Topics Courses: "In keeping with the guidelines set forth by the Texas Higher Education Coordinating Board, the following will apply to *under* graduate special topics courses (489).

A new *under-*graduate course may be taught under the designation of special topics (489) twice following the initial approval for that designation. The course should then be given a regular course number and submitted for approval as a new course. A course may be taught as special topics for a third time providing it has been submitted for approval as a regular course. This will be monitored by each college internally."

Thank you for considering this proposed rule. Please inform me of your action on this recommendation.

Sincerely,

Wayne E. Wylie
Speaker, 1997-98

pc: Dr. Ronald G. Douglas, Executive Vice President & Provost
Dr. R. Bruce Simpson, Chair, Curriculum Committee
Ms. Linda F. Lacey, Director of Academic Support Services

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DATE

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10/13/97