ACADEMIC AFFAIRS
OFFICE OF THE REGISTRAR

TEXAS A&M UNIVERSITY

Request for Hidden Courses on Degree Evaluations

This form can be filled out with Adobe Acrobat and then printed for signatures.
Any questions may be directed to 979.845.8201 or cars@tamu.edu.

Submit completed and signed form electronically to cars@tamu.edu or mail the original to Curricular Services at MS 0100.

☐ Hide Courses* ☐ Remove Hidden Courses**

In order to streamline the degree audit process, departments may request that routinely substituted courses be "hidden" so that they are automatically applied to a student's evaluation rather than have to submit an adjustment. Hidden courses will not be listed in the text of the degree evaluation, and hiding courses should not be considered a substitute for revising curricula through the curricular process. Hidden courses being placed into Core Curriculum areas must have the appropriate University Core Curriculum attribute.

Requests to hide/remove hidden courses must be submitted on this form, and all fields on this form are **required**. Only one program, inclusive of the concentration, may be modified per form. If the program does not have a concentration, mark the "N/A" for the Concentration Code. Do *not* mark "All" in the Concentration Code field. Incomplete forms will not be processed and will be returned.

College: Select college:

Department: _____

Program Code: _____ **Concentration Code:** _____ **Catalog Year(s):** _____

Area	Rule	Course(s) to hide/remove

* Hidden courses are effective for one year ONLY. Exceptions determined on a case by case basis.
** Removal of hidden courses are effective for future terms ONLY.

_____ _____ _____
Printed Name of Advisor | Advisor Signature | Date

_____ _____ _____ _____
Department Head Signature | Date | AOC Dean/Designate Signature | Date

Reset

Revised: August 2017