

Hold Directory Information



This form can be filled out with Adobe Acrobat and then printed for signatures. Upon completion, this form should be returned to Texas A&M University, Office of the Registrar, Records Section, P.O. Box 30018, College Station, TX 77842-3018; or faxed to 979-845-1086. Any questions may be directed to 979-845-1003 or records@tamu.edu.

Name: _____ **Student ID:** _____
 (Please Print) Last First Middle

Pursuant to the "Family Education Rights and Privacy Act of 1974" (FERPA), I request that my information classified as "directory information" be withheld by the University from public disclosure. However, I understand this information may be provided to Texas A&M University officials and other specified individuals as prescribed by FERPA.

I am aware it will take approximately one month to remove this information from materials already in circulation, excluding the campus directory. The campus directory is printed once a year and after the data is compiled, no information can be removed from the directory.

I understand this request supersedes any previously submitted requests for directory information restrictions or releases.

Be advised that restricting certain directory information such as your **name, program of study, or degrees received** may prohibit any release of information regarding your attendance at Texas A&M. This could prevent you from being recognized for awards, participating in commencement ceremonies, receiving enrollment verifications, etc.

Mark (✓) the appropriate box for each item. Items left unchecked will be released as directory information.

	Restrict	Release
Name	<input type="checkbox"/>	<input type="checkbox"/>
Universal Identification Number (UIN)	<input type="checkbox"/>	<input type="checkbox"/>
Local Address	<input type="checkbox"/>	<input type="checkbox"/>
Local telephone number	<input type="checkbox"/>	<input type="checkbox"/>
Permanent address	<input type="checkbox"/>	<input type="checkbox"/>
Permanent telephone number	<input type="checkbox"/>	<input type="checkbox"/>
E-mail address*	<input type="checkbox"/>	<input type="checkbox"/>
Dates of attendance	<input type="checkbox"/>	<input type="checkbox"/>
Program of study (college, major, campus)	<input type="checkbox"/>	<input type="checkbox"/>
Classification	<input type="checkbox"/>	<input type="checkbox"/>
Degrees, honors, and awards received	<input type="checkbox"/>	<input type="checkbox"/>
Previous institution(s)	<input type="checkbox"/>	<input type="checkbox"/>
Participation in recognized activities and sports	<input type="checkbox"/>	<input type="checkbox"/>

* E-mail addresses (TAMU Email) maintained by Texas A&M University are for university use only.

	Date:
--	--------------

Signature