

Departmental Request: W or C Course Section(s)

This form can be filled out with Adobe Acrobat and then printed for signatures.

Use this form to open W (Writing) or C (Oral Communication) designated sections for registration.
This form may be used to open multiple sections of the same W or C approved course.

Term: _____
(Year/term/campus)

Department: _____

Course Prefix and Course Number: _____ - _____	
Course Title: _____	
Semester Credit Hours: _____	Enrollment Limit: _____
Grade Type: _____	
CRN (if known): _____	Instructor's UIN: _____
Meeting Days: _____	Start Time: _____
Stop Time: _____	Bldg: _____
Room: _____	
Is this course cross-listed? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If cross-listed, Course Prefix and Number: _____ - _____	
Select all that apply: <i>(Note that W and C status must be applied for separately.)</i>	
W (UWRT) course <input type="checkbox"/> or C (UCRT) course <input type="checkbox"/>	
Honors course <input type="checkbox"/>	
Additional comments:	

I certify that this course has been approved by the Faculty Senate to meet W or C requirements, and that it has not expired. (A list of approved courses and expiration dates can be found at <http://writingcenter.tamu.edu/Faculty/Approved-W-C-Courses.>)

Signature

Department Head or Undergraduate Coordinator (please type or print)

Date



University Writing Center Use only
This course is approved. Yes No
Date: _____
Expires: _____