**The Texas A&M University System**



**DISTANCE EDUCATION Program Proposal:**

**Electronic to Group Delivery**

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| Directions: An institution shall use this form to propose an “existing” degree program they wish to be offered via electronic to group delivery. |

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| **Administrative Information**1. Institution: Texas A&M University (003632) |
| 2. Program to be Offered (Include CIP Code): |
| 3. Online Program Description – Describe the program and the educational objectives. |
|  4. Administrative Unit – Identify where the program would fit within the organizational structure of the institution (*e.g., The Department of Electrical Engineering within the College of Engineering*). 5. Delivery Method:   Hybrid (more than 50% but less than 100% via electronic-to-group) *OR* 100% Electronic-to- Group  Address (reflecting where students will be located).* Location name:
* Street address:
* City:
* State:
* Zip code:
* Country (if outside the United States):
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|  6. ProposedImplementation Date – Report the first semester and year that students would enter the program. |
| 7. Contact Person – Name:Title:E-mail:Phone: |

**Format for Existing Degree Program**

 **Electronic to Group Request**

For each of the following components, include the requested information:

1. High Quality Program
* Explain how the degree program and its delivery would be considered as a high quality program.
1. State Need
* How does your program meet the needs of the state and locality?
1. Administrative Structure:
* Identify the person/office directly responsible for the overall management of the offering.
1. Financial Implications
* Explain how this program is being delivered at a reasonable cost.
1. Courses
* List the courses involved in the program.
1. Faculty
* List faculty members that will be involved in the program, indicating highest earned degree/institution and their anticipated contribution to the program.
* Specify course(s) each faculty member would teach and their current involvement with the program by the semester the course will be taught.
* How will faculty resources be provided, that is, hiring additional faculty, reallocating faculty resources from other programs, etc. to accommodate the increase in student enrollment?

3. Evaluation (refer to <https://assessment.tamu.edu/Academic-Programs/Distance-Education-Program-Effectiveness> for guidance):

* How will the department (or college/school or campus as applicable) monitor the attainment of the program-level learning outcomes in an effort to ensure attainment regardless of mode of delivery or geographic location?
* How will the department (or college/school or campus as applicable) evaluate the online program specifically and its overall in the first five years of the program given the new mode of delivery and location?

***NOTE: The required notification to surrounding institutions within approximately 50- miles of the location listed above will be distributed by the Office of the Provost.***